

The Federal Polytechnic, Ukana

P.M.B. 2014

Ukana, Akwa Ibom State, Nigeria.

Invitation to Pre-Qualification and Tender for Projects in the Federal Polytechnic

Ukana, Akwa Ibom State

Bids are invited from interested and reputable contractors, suppliers and manufacturers with relevant experience and good back records for the year 2016 capital projects;

(TENDER FEE NOT REFUNDABLE)

S/N	PROJECTS NO	PROJECT TITLE	TENDER FEE (N)
1	Lot 1	Construction of Asphalt Road	50,000.00
2	Lot 2	Construction of Central Library Building	50,000.00
3	Lot 3	Construction of Health Centre Building	30,000.00
4	Lot 4	Provision of Internet Bandwidth	30,000.00
5	Lot 5	Provision of Office Furniture	20,000.00
6	Lot 6	Provision of Electricity at the Permanent Site	20,000.00
7	Lot 7	Provision of Water at the Permanent Site	20,000.00

Lot 8

Provision of Books

20,000.00

8

To be considered potential companies are required to submit all the under-listed verifiable documents.

- (i) Evidence of incorporation with the Affairs Commission and evidence of Memorandum of Understanding (MOU) in case of joint ventures.
- (ii) Certified true copy of Corporate Affairs (CAC) registration forms CO2 and CO7 containing names of Directors and shareholders.
- (iii) Certified true copy of Memorandum and Article of Association of the Company
- (v) Corporate profile, to include a list of the Company's Technical Staff, their curriculum vitae and copies of their credentials, including qualifications, year(s) of cognate experience and certificates of registration with relevant professional bodies.
- (iv) Evidence of payment of Tax/Tax Clearance Certificate for the last three years (2013)-(2015)
- (vi) Copy of VAT registration and evidence of past vat remittance for completed projects.
- (vii) Verified evidence of similar projects or procurement (as applicable) successfully executed within the last five years, including types, cost location, letter of Award and Certificate of practical completion.
- (viii) Copies of Company's Audited Statement of Account for the last three years 2013-2015 duly stamped by an Auditor.
- (ix) Original Bank Statement of the past twelve (12) months
- (x) Certificate of compliance with the amended Industrial Training Fund Act 2011, issued by the ITF and stated to be valid up to..... 2016.
- (xi) Certificate of compliance with the provision of the new pension Reform Act 2014, issued by the National Pension Commission (PENCOM) and stated to be valid up to.....2016

- (xii) List of equipment to be used for the projects list as owned, hired or leased with evidence of ownership, lease or hire
- (xiii) Company's registered address, functional contact address. GSM phone numbers and e-mail.
- (xiv) Reference letters from (3) previous employers for similar projects satisfactorily completed.
- (xv) A sworn affidavit by a Director certifying that:
 - (a) The documents submitted for the pre-qualification exercise are not only genuine but correct.
 - (b) The Company is not bankrupt
 - (c) None of the Directors of the Company had ever been convicted by any court of law
 - (d) None of the Officers of the Federal Polytechnic Ukana is a director of any/all of the Companies
- (xvi) A letter authoring the Federal Polytechnic Ukana to verify any/all of the documents submitted with appropriate issuing bodies.

Collection of Bidding Form

The bidding documents are to be collected from the office of the Director of Physical Planning and Works of the Polytechnic at the Temporary Campus between the hours of 8:30am and 4:00pm daily, Mondays to Fridays upon the presentation of the evidence of payment of appropriate non- refundable Tender fee

Submission of Tender

Interested bidders are expected to put the technical bid in separate sealed envelope and financial bid in another sealed envelope with each envelope distinctively labeled to indicated the nature, while the two envelopes should be put in a bigger sealed envelopes indicating Company's name, particulars and name of the projects in line with the three envelope system of tendering envelope for each project should be clearly marked as may be applicable "2016 Capital Project" It should be forwarded to the Ag. Director, Physical Planning Federal Polytechnic Ukana not later 10:00am on the closing date being **17thOctober 2016.**

Please come with the original evidence of payment on the pre-qualification document on opening day. All bids submission excess of N50,000,000.00 will attract bid security of 2% of the Bid sum.

Closing Date

Submission of Tender closes **on 17th October 2016 at 10:00 am**. Any Tender received after this stated date and time will not be considered. Duly submitted Tenders shall be opened same day immediately after the state closing time in Conference Hall of the Federal Polytechnic, Ukana.

Please note that:

- All documents submitted will be verified with the appropriate issuing to ascertain their authenticity.
- Arrangement of documents should follow the list above, appropriately numbered.
- Each parcel should have a table of contents indicating the pages or folios in which the items are to be found.
- Only the pre-qualification bid documents will be opened on the bid opening day and only pre-qualified bidders will be invited for financial bid opening, while unsuccessful bidders will have their financial bids returned unopened.
- The Federal Polytechnic, Ukana is neither committed nor obliged to shortlist any contractor or to award the contract to any contractor or agent.
- The Federal Polytechnic reserves the right to reject any or all pre-qualification packages.
- The Polytechnics will deal only with authorized officers of the Tendering Companies and not through individuals or agents acting on behalf.
- Any bidder that encloses technical and or financial bid of more than one lot in a single envelope will have his bid rejected.
- The Polytechnic is not bound to award more than one contract to the contractor.

Signed:

C. M. Asuka

Registrar